

PRESCHOOL & CHILDREN'S SERVICE TEAM

PURPOSE OF THE SERVICE TEAM:

To work with the Called Staff in planning, organizing, and evaluating a comprehensive program of childhood education and ministry. Good teaching and learning experiences should be made available to every child each time he comes to church.

DUTIES OF THE SERVICE TEAM:

1. Recommend and publicize preschool & children's department policies.
2. Recommend the purchase of furnishing and supplies.
3. Advise in the use of program materials, supplies and space in children's groups.
4. To work with the coordinating staff member in constantly evaluating the needs of the children.
5. Work with the church personnel committee as needed to select and train employed preschool workers. Assist in administrating personnel policies as they relate to preschool workers.
6. To constantly evaluate the effectiveness of the work being done in meeting those needs.
7. To encourage regular teacher planning meetings.
8. Assist in planning and promoting parent enrichment and parent participation activities.

ORGANIZATION OF THE COMMITTEE:

The organization of the service team shall be as outlined in the General Service Team Policies.

STAFF COORDINATOR: Pastor of Administration & Music

Extended Session Director, Ex. Off.

Preschool Director, Ex. Off.

(March, 2003)